

**Minutes
Avon City Council
July 1, 2024**

THE FOLLOWING MEMBERS WERE PRESENT

Jeff Manthe – Mayor, Katie Reiling, Doug Schaefer, Mark Schulzetenberge, Aaron Goebel - City Councilors
Justin Kurtz – Water Wastewater Foreman, Chuck Pelkey – Public Works Foreman, Corey Nellis – Police Chief
Jodi Austing-Traut, City Clerk-Administrator

The Pledge of Allegiance was recited and the meeting was opened at 6:30 pm.

Public Forum

None present

CONSENT AGENDA

1. Council Minutes of June 3rd, 2024
2. Receive Fire Department Minutes of May 20th, 2024
3. Paid Check Register, Capital Expenditures, Payroll Deposits
4. Legal Fees, Engineering Fees, Auditor/Acct. Fees
5. Resolution 2024-23 Approving Application for Gambling License Fisher's Club
6. Zoning Permit for Banner at Avon Lions Shelter to Promote Future Community Center
7. Resolution 2024-24 Appointing Election Judges

Motion Schaefer to approve consent agenda as presented

Second Reiling

Motion carried unanimously

COUNCIL BUSINESS

Jeremy Mathiasen, Stantec - Engineering Update

Mathiasen presented Kuechle Underground Payment Application #4 for the 2023 CIP Street Project. There will be one more final pay application forthcoming.

Motion Goebel to approve Pay Application #4 to Kuechle Underground for \$63,128.50 for 2023 Capital Improvement Project

Second Reiling

Motion carried unanimously

Mathiasen updated the city council on the lead pipe service line project. A mailing was sent to 250 residents. We have not found many lead service lines at this point. Mathiasen brought up a few considerations for the design of the 2025 First St SE project. Council discussed the implications of potentially shifting the roadway slightly to the north and placing the sidewalk on the south. Council further discussed whether to place parking on the north or the south side of First St SE.

ISSUES BY STAFF

Administration

Set Special Meeting to Canvass Election Tuesday November 12th at 7:30 am at City Hall

Blattner Field and Pickleball Court Sidewalk Quotes

Klocker Construction is the low quote for the concrete at \$16,850.

Motion Goebel to authorize the city to cover the cost of the concrete at \$16,850

Second Schaefer

Motion carried unanimously

AAALA Request for City to Pay for Milfoil Delineation Survey for Middle Spunk and Lower Spunk at a total cost of \$2940. Council discussed the benefit to Avon Township Residents as well as City Residents. Staff will reach out to AALA to request that they approach the Township to participate and partner in this endeavor going forward.

Motion Schulzetenberge to pay the invoice for \$2940 for the milfoil delineation survey

Second Manthe

Motion carried unanimously

Resolution 2024-25 Authorizing Referendum and Designating Ballot Question

Motion Reiling to adopt Resolution 2024-25 Authorizing Referendum and Designating Ballot Question as Amended

Second Schulzetenberge

Motion carried unanimously

Public Works

Written Report and Consider Quotes for Plug Valve / Worm Gear

Kurtz presented his written report and updated the council on an inspection of the sand filters. One of the filters had substantially less sand than would be expected. There was found to be sand in the channels beneath the sand filter. Kurtz is working on obtaining quotes on a repair.

In addition, Kurtz has discovered that several residents have their sump pumps dumping into the city's sanitary system. Staff will send ordinance letters to a section of town where it seems like this may be more of common occurrence based on inspections.

Kurtz requested approval for repair for plug valves that have worn out worm gear and shaft. HDC offered a quote, however, after further speaking with the vendor, it was found that the replacement parts available would not fit our system. WW Goetsch has quoted \$4573 plus freight.

Motion Schaefer to authorize purchase of worm gear and shaft for the broken plug valves at the WWTP from WW Goetsch for \$4573 plus freight (up to \$4800)

Second Reiling

Motion passed unanimously

Pelkey presented his written report. Pelkey brought to the council's attention that the track on the skid steer has split. New Holland has a replacement track but it is not all-weather (\$1300 each). Tire Maxx has the all-weather tracks for (\$1250 each). Sprockets will be \$350 each as well.

Motion Schaefer to purchase the all-weather tracks and sprockets for up to \$3500

Second Goebel

Motion passed unanimously

Pelkey has noticed that the bases on a number of the decorative light poles on main street are cracking around the area of about 8" from the sidewalk up to about 16"-18" up the pole. Pelkey will work with Freeport Electric to do more investigating as to the best way to move forward.

Police Department

Written Report was presented. 2019 Tahoe had the transmission go out over Spunk Days. It has been repaired.

Schwierter's Chevrolet honored the warranty so over \$8,000 in repairs cost the city just over \$1,685. The new squad car will cost approximately \$54,000. The equipment and installation will cost over \$30,000. Spunk Days was uneventful.

Fire Department

W Gohman Pay App 5L (Labor \$150,042.05)

W Gohman Pay App 3M (Materials \$175,079)

FYI: Contingency Report (\$95,900 Remaining)

Motion Goebel to authorize pay applications 5L and 3M as presented

Second Manthe
Motion passed unanimously

ISSUES BY COUNCIL

Adjourned at 8:08 pm.

Respectfully Submitted,
Jodi Austing-Traut - City Clerk/Administrator