

**Minutes
Avon City Council
May 6, 2024**

THE FOLLOWING MEMBERS WERE PRESENT

Jeff Manthe – Mayor, Katie Reiling, Doug Schaefer, Mark Schulzetenberge, Aaron Goebel - City Councilors
Justin Kurtz – Water Wastewater Foreman, Chuck Pelkey – Public Works Foreman, Corey Nellis – Police Chief
Jodi Austing-Traut, City Clerk-Administrator

The Pledge of Allegiance was recited and the meeting was opened at 6:00 pm.

CLIFTON LARSON ALLEN – AUDIT AND FINANCIAL STATEMENT PRESENTATION

Kristen Houle and Chris Knopik of Clifton Larson Allen were present with the city’s financial statements and audit findings for yearend 2023. There were no new deficiency findings nor any legal compliance findings. Water fund has a small positive cash flow, whereas Sewer fund has a negative cash flow.

The PowerPoint presentation and financial statements are available at city clerk’s office for viewing during normal business hours.

ECONOMIC DEVELOPMENT AUTHORITY

Tony Kremer presented his project which included exterior and energy efficiency improvements. Jim Sand had asked staff to put together a reference sheet for the EDA to ensure that criteria are being followed. Tim Burg suggested that the property owner, Tony Kremer also check with Xcel Energy for lighting rebates.

Motion Jim Sand to authorize the CRD Loan for \$10,000 for Kremer Properties LLC

Second Katie Reiling

Motion Passed Unanimously

Motion Goebel to close the EDA meeting

Second Schaefer

Motion Passed Unanimously

Public Forum

None Present

CONSENT AGENDA

1. Council Minutes of April 1st, 2024
2. Receive Planning Commission Minutes of April 16th, 2024
3. Receive Fire Department Minutes of March 2024
4. Paid Check Register, Capital Expenditures, Payroll Deposits, Quarterly Reports (email only)
5. Legal Fees, Engineering Fees, Auditor/Acct. Fees
6. Resolution 2024-14 Adopting Ordinance 238 Amending Zoning Ordinance
7. 2024 Computer Use Policy
8. Resolution 2024-15 Accepting Donations for Baseball Field Fencing and Bleachers
9. Gambling Permit for Church of St. Benedict July 14, 2024
10. Approval of Liquor License Renewals
11. Bandshell Rental for Albany High School Jazz Band May 19, 2024
12. Receive W.Gohman Contingency Report
13. Approving a \$10,000 CRD Loan to Tony Kremer for Granite City Liquidation as Recommended by EDA
14. Resolution 2024-19 Accepting Donation for the PD Reserve Program

Motion Goebel to approve consent agenda as presented

Second Schaefer

Motion carried unanimously

COUNCIL BUSINESS

Lease Agreement for Fisher's Club to utilize a 20'x70' portion of property near the beach from May 1, 2024 to October 31, 2024 as they have in the past.

Motion Reiling to approve the Lease Agreement

Second Schulzetenberge

Motion carried unanimously

Parks Issues

Dan Zimmermann and Jeff Lange were present to discuss a number of parks and ballfield issues. Lange presented a drainage map and some plans to drain surface water from the ballfield and parking lot area more effectively including drain tile and a small storm pond. Press box and bleacher plans were presented. Coop Participation Agreement was presented with council consensus to participate. Sidewalk sketches were presented. The group is looking for the city to contribute to just the portion of the side walk that goes to the pickleball court. Backstop and dugout padding invoice for \$14,800 was presented, this is to be paid for by Parks Forever and the Avon Lakers.

Motion Reiling to approve ballfield and bleacher plans, sidewalk plans, backstop and dugout project, and participation in the cooperative agreement as presented

Second Goebel

Motion Passed Unanimously

Council discussed the benefit of having a Parks Committee vs Parks Board. The Parks Board has not historically operated according to the strict requirements of the Ordinance. Suggestion that council consider adopting a resolution establishing a Parks Committee to operate more in line with the way the group has effectively been operating. This would also open up the representation on the "Parks Committee" to include folks who are not full-time residents of Avon as it has been difficult to find people to sit on boards and committees. The Parks Board Ordinance will stay on the books. In the event that the city would want to move to having an active Park's Board the Parks Committee would make recommendation to the Board. Tim Burg and John Blattner have expressed interest in sitting on the Parks Committee if one were created.

Motion Schulzetenberge to adopt Resolution 2024-16 and to appoint Tim Burg and John Blattner to the Parks Committee along with those currently serving in the capacity of Parks Board members

Second Goebel

Motion Passed Unanimously

Posts at Wobegon Park shelter need to be wrapped and the second half of Waters Edge basketball court to be finished if funds can be raised. Metal slide in Suncrest Park to be removed. There is another slide in the park.

Motion Reiling to authorize wrapping Wobegon Park shelter posts and to authorize pouring the second half of Water's Edge basketball court as funds become available

Second Schaefer

Motion Passed Unanimously

Motion Schaefer to accept a donation of \$1,500 from Parks Forever to cover the difference in the cost of moving the fence at the Lion's Park

Second Manthe

Motion Passed Unanimously

Ben Grutsch – Drainage Issue Related to Lumber One

Grutsch presented a number of photos showing stormwater run off from the Lumber One property crossing next to city property into Grutsch's property. City Engineer and public works staff will set a meeting with Grutsch and Lumber One to try to develop a solution for Lumber One to bring them into compliance with the city ordinance regarding stormwater management practices in the city.

Jeremy Mathiasen, Stantec - Engineering Update

1st Street SE 2025 Subcontract presented for final design, bidding, and construction services.

Motion Schaefer

Second Goebel

Motion Passed with Reiling Abstaining

Resolution 2024-18 to Set Public Hearing for 1st St Project for June 3, 2024

Motion Schaefer to approve Resolution 2024-18 Setting Public Hearing

Second Schulzetenberge

Motion Passed with Reiling Abstaining

State of MN Lead Pipe Contract was presented and scope of work was discussed. Staff will continue to work with City Engineer to complete the work required by the State of MN.

ISSUES BY STAFF

Public Works

Kurtz and Pelkey presented their reports.

Pelkey requested approval to repair light fixture \$2,625 Freeport Electric. The bulbs are no longer available so the head of the fixture needs to be retrofitted to the new LED bulbs.

Motion Manthe to authorize \$2,625 to Freeport Electric for light fixture repair and retrofitting

Second Reiling

Motion carried unanimously

Scout Project Policy was presented by Pelkey. Policy is to be distributed to local scouts/troops for use in planning for their future Scout Projects. Discussion about the policy including all scout projects rather than just eagle scout projects. Consensus that all projects should be required to follow the policy.

Motion Reiling to approve Scout Project Policy with changes discussed

Second Manthe

Motion carried unanimously

Kurtz requested approval for the purchase of a Hayward Gorden RAS pump in the clarifier \$29,094 from W.W.Goetsch. Lead time is 16-18 weeks upon receipt of our order. On several occasions Kurtz has contacted another company that makes these types of pumps but they have not responded to the request for a quote. Kurtz is unaware of any other vendors for this particular style of pump.

Motion Manthe to approve purchase of the pump for \$29,094 from WW Goetsch

Second Reiling

Motion passed unanimously

Police Department

Written report presented. Chief Nellis also updated council on a few situations where the K-9 team was dispatched that were not included in his report. Nellis stated that it's been difficult to purchase new squad cars. He will continue to research options.

Fire Department

Groundbreaking for the Fire Hall Expansion is set for Monday May 20th 8:00 am

ISSUES BY COUNCIL

Adjourned at 8:27 pm.

Respectfully Submitted,

Jodi Austing-Traut - City Clerk/Administrator