

**Minutes
Avon City Council
March 4, 2024**

THE FOLLOWING MEMBERS WERE PRESENT

Jeff Manthe – Mayor, Katie Reiling, Doug Schaefer, Mark Schulzetenberge - City Councilors
Justin Kurtz – Water Wastewater Foreman, Chuck Pelkey – Public Works Foreman
Jodi Austing-Traut, City Clerk-Administrator

The Pledge of Allegiance was recited and the meeting was opened at 6:30 pm.

PUBLIC FORUM

Wayne Birkholz – Lake Wobegon Outfitters was present to explain that he is planning to open a mobile outfitting business where he will rent out E-Bikes and inflatable paddle boards. Birkholz is planning to park his mobile unit near the Wobegon Trailhead in the parking lot east of the tower. Birkholz will have customers sign a liability waiver.

CONSENT AGENDA

1. Council Minutes of February 5th 2024
2. Receive Fire Department Minutes of January 29th, 2024
3. Paid Check Register, Manual Claims, Capital Expenditures, Payroll Deposits
4. Legal Fees, Engineering Fees, Auditor/Acct. Fees
5. Resolution 2024-08 Accepting Donation for Police Department
6. Resolution 2024-09 Accepting Donation for Fire Department
7. Central MN Realty LLC Listing Contract for City Owned Avon Estates Properties
8. Information Only – Stearns County Tax Rate Sheet

Motion Schaefer to approve consent agenda as presented

Second Reiling

Motion carried unanimously

COUNCIL BUSINESS

Mike Bubany, David Drown Associates – Bubany presented the results of sale of the 2024A Fire Hall Bond which occurred earlier today. There is a call option February 2032. If any donations are received, Bubany suggested the city place them into a separate fund and not in the debt service fund, until such time as they would be needed to either pay off the debt early or to reduce the levies of the city and townships who are contributing via the fire contract.

Motion Schaefer to adopt Resolution 2024-10 Providing for the Issuance and Sale of \$2,425,000 General Obligation Capital Improvement Plan Bonds, Series 2024A and Levying a Tax for the Payment Thereof

Second Reiling

Motion carried unanimously

Blattner Field Gate/Entrance/Fencing Request

Dan Zimmermann was not present at the meeting, but provided a memo and plans for a proposed gate entrance, archway and fencing for Blattner Field. Zimmermann stated that there is funding in place for these improvements.

Motion Schulzetenberge to approve the archway, gate, and proposed fencing at Blattner Field as presented

Second Reiling

Motion carried unanimously

Engineering update was presented. Additionally, Austing-Traut requested council approval to apply for MDH funding assistance for required lead service inventory work. Staff will put more information in the city newsletter to attempt to get feedback from residents.

Motion Reiling to authorize a request to MDH funding assistance for lead service inventory work

Second Schulzetenberge

Passed Unanimously

Schaefer asked if any progress had been made in determining a cost of asphalt repair to Char Avenue. Jeremy Mathiasen, City Engineer provided Pelkey with quotes which ranged from around \$89k to \$250k. Pelkey stated that it is likely to be more cost effective to do a reconstruction in the future rather than spending this amount of money for repairs.

ISSUES BY STAFF

Administration

Council had a brief discussion about the intended use of the south end of Avon Estates. Council consensus to have this set aside for multi-family / R-3 but to periodically review as conditions may change in the future.

Pay Application #2 W. Gohman for Work Performed to Date

Motion Schaefer to approve Pay Application #2 for \$15,468

Second Manthe

Motion carried unanimously

Fire Hall / W. Gohman Contingency Report was presented. Building committee is considering red doors. Contingency spent to date is \$5,297 with \$106,953 remaining.

Public Works

Kurtz and Pelkey presented their report. Pelkey is looking into making upgrades to Ochotto Park area lighting. Directional LED lighting is being planned at a cost of around \$800.

Fence and Gate at Wastewater Plant

This issue is being revisited from the last meeting. Kurtz requested \$3,960 for a new 18' double gate in addition to the already approved \$2,672 to repair the fence that was damaged.

Motion Manthe to authorize the 18' double gate at \$3,960

Second Schaefer

Motion carried unanimously

Wellhead Protection Plan Quotes

Every ten years the city is required to update our wellhead protection plan. Kurtz received quotes from two engineering firms that he is comfortable working with on this project.

Motion Reiling to authorize city staff to work with S.E.H on the wellhead protection plan – not to exceed \$9,845

Second Schaefer

Motion carried unanimously

Police Department

Written report received. Request for approval of Policy SMP-C: Police Pursuit Procedures and Emergency Operation of Police Vehicles

Motion Schaefer to approve Policy SMP-C: Police Pursuit Procedures and Emergency Operation of Police Vehicles

Second Reiling

Motion carried unanimously

ISSUES BY COUNCIL

Adjourn

Adjourned at 8:15 pm.

Respectfully Submitted,
Jodi Austing-Traut
City Clerk/Administrator